

Undergraduate Senior Week and Senior Week Activities Policy

Senior Week is one last chance for the undergraduate graduating seniors to come together as a class, share memories, and celebrate the time they had at Colby-Sawyer. Senior Week begins on April 29, 2024, at 7:00 p.m. and includes a variety of events for the graduating class planned by their class leaders with the support of the Office of Student Activities.

Most of the Senior Week events and activities require a purchased ticket. To register and purchase your ticket contact the Office of Student Activities by emailing activities@colby-sawyer.edu. The ticket is non-refundable.

Any residential or commuter undergraduate student who wishes to reside on campus for Senior Week must complete a Residential Education Senior Week Housing Contract.

Qualifications for Senior Week Housing and/or Senior Week Activities

1. Your name appears on the Registrar's list of "undergraduate students" eligible and you intend to participate in the 2024 Commencement exercises.
2. You have NOT participated in Senior Week and/or Senior Week Activities with a prior class.
3. Residential student: Eligible "undergraduate student" has received, reviewed, accepted, and submitted a Senior Week Housing Contract and received confirmation from the Department of Residential Education that the application has been reviewed and approved.
4. Commuter student: Eligible "undergraduate student" has received, reviewed, and accepted all terms and conditions specific to Senior Week.
5. Colby-Sawyer graduates who have completed their undergraduate program (alumni participants) but have not yet participated in Senior Week/Commencement exercises and whose name appears on the Registrar's list as eligible and intending to participate in Commencement, may join in Senior Week activities and/or reside in campus temporary housing after reviewing accepting and submitting the non-student Senior Week contract. Interested participants should contact the Office of Student Activities for a Senior Week contract. Upon completion of the contract and submittal to Student Activities, the participant interested in residing on campus must contact Residential Education to complete a temporary housing contract.

Terms of Senior Week Housing and Senior Week Activities:

1. The temporary housing period as defined by this contract begins at 7:00 p.m. on Monday, April 29, 2024, and ends at 7:00 p.m. on Saturday, May 4, 2024.
2. Colby-Sawyer College's student policies and expectations remain in effect. Refer to the Code of Community Responsibility here <https://colby-sawyer.edu/assets/student-life/citizenship/code-of-conduct.pdf> and Residential Education policies <https://colby-sawyer.edu/residential-life/policies> for more information.
 - I. Alcohol: Colby-Sawyer College alcohol policies outlined in the Code of Community Responsibility (Appendix A, pages I-V) around possession, drinking practices that promote intoxication, underage consumption/possession of alcohol, etc. remain in effect. This includes not consuming alcohol outside of buildings and in common areas, regardless of age, unless it's an authorized college event associated with Senior Week activities (including the Galligan's Campus Pub). Alcohol consumption or possession at *off-campus Senior Week*

events and activities are only permitted in instances where the venue provides alcohol and the alcohol is in venue-provided containers.

3. **Non-Student Senior Week Participants** are considered guests of the college and expected to abide by college policies. In the event a guest does not abide by college policy, that person may be asked to leave campus and will not be able to participate in Senior Week or Commencement. Violations of the law may be referred to law enforcement for further action.
4. **Social functions** may be registered after final examinations as prescribed in the CSC Senior Week Social Function Registration Forms <https://colby-sawyer.edu/assets/student-life/residential-life/Social-Function-Form.pdf> . Regular quiet hours resume at that time, beginning at 1:00 a.m. each day. Courtesy hours will remain in effect at all times.
5. **Guest:** Hosting guests in the residence halls during Senior Week is prohibited except under the following circumstances:
 - I. The guest is an undergraduate residential or commuter student or alumnus approved to participate in the Commencement ceremony on May 4, 2024.
 - II. On Friday, May 3, 2024, beginning at 8:00 a.m., Senior Week participants taking part in the Commencement ceremony on May 4, 2024, may host family member guests. The host is required to register the family member guest with the Department of Campus Safety.
6. Students and non-student guests who are not approved for undergraduate student/alumni participant Senior Week housing or events may not be on campus beginning at 7:00 p.m. on April 29, 2024. Residential students who host non-approved students (even roommates), or non-student guests, will be documented and forwarded for formal review (see below).
7. Approved Senior Week students and alumni participants may stay in the residence hall only during the dates agreed through this contract and will vacate entirely by 7:00 p.m. on the day of Commencement, May 4, 2024.
8. Approved Senior Week students and alumni participants will leave the assigned residential space in clean condition, take all trash out to a dumpster, complete the check-out process, and turn in their key to an RA or AC before departure.
9. Allegations of violations of college policies (including this contract) will be documented and forwarded for formal review. **In such cases, the privilege of participating in Senior Week and/or Commencement exercises may be immediately revoked pending outcome of a formal resolution/hearing process.**