



**INTERNSHIP POSTING FORM**

**COMPANY INFORMATION**

Company/Organization Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Description: \_\_\_\_\_

\_\_\_\_\_

Company Web Site Address: \_\_\_\_\_

Company Federal I.D. Number: \_\_\_\_\_

Number of Employees at Internship site: \_\_\_\_\_

Position Title: \_\_\_\_\_

Position Description: \_\_\_\_\_

\_\_\_\_\_

**CONTACT INFORMATION**

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Position Available in: \_\_\_\_\_ Fall Semester; \_\_\_\_\_ Spring Semester; \_\_\_\_\_ Summer

**CANDIDATE REQUIREMENTS**

Major(s) (see back for list of CSC Majors) \_\_\_\_\_

Category (see back for category listings) \_\_\_\_\_

Class Year: \_\_\_\_\_ Senior; \_\_\_\_\_ Junior; \_\_\_\_\_ Sophomore

Skills & Qualifications: \_\_\_\_\_

**APPLICATION REQUIREMENTS**

Resume/Cover Letter: \_\_\_\_\_; Application Form: \_\_\_\_\_; Personal Interview \_\_\_\_\_ ;

Telephone Interview: \_\_\_\_\_; Transcripts: \_\_\_\_\_; References: \_\_\_\_\_; Other \_\_\_\_\_

## MAJORS/CATEGORIES

### ART

- Applied Art
- Cultural Organization
- Dance
- Education
- Museums/Galleries
- Music
- Photography

### BIOLOGY/NATURAL SCIENCES

- Education
- Environmental
- Field Research
- Health Care
- Laboratory Research

### COMMUNICATIONS

- Advertising
- Broadcasting
- Film/Audio/Video Production
- Magazine/Book Publishing
- Newspaper/Journalism
- Public Relations

### EXERCISE & SPORT SCIENCES

- Athletic Training
- Exercise Science/Rehabilitation
- Recreation
- Sport Management

### PSYCHOLOGY/SOCIAL SCIENCES

- Counseling
- Education
- Social Services
- Human Resources

### ENVIRONMENTAL STUDIES & SCIENCES

- Advocacy/Public Relations
- Communications/Writing
- Field Work
- Government

### GRAPHIC DESIGN

- Design
- Computer Design
- Advertising/Promotions

### BUSINESS

- Accounting
- Advertising
- Banking
- Health Care Management
- Financial Services
- Insurance
- Management
- Marketing
- Public Relations
- Sales

### CHILD DEVELOPMENT

- Counseling
- Education

### ENGLISH

- Education
- Journalism
- Literature
- Publishing
- Writing/Technical Writing

### HISTORY, SOCIETY & CULTURE

- Education
- Government
- Law/Criminal Justice
- Public Administration
- Public Interest
- Public Service/Politics

### NURSING

- Hospital
- Extended Care
- Home Health