

## Internship Mid-term Supervisor Evaluation

\_\_\_\_\_  
Name of Intern

\_\_\_\_\_  
Name & Title of Supervisor

\_\_\_\_\_  
Person Completing This Report *(if different from supervisor)*

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Phone

**Instructions:** Please evaluate the intern objectively, by comparing with others of comparable academic level, or with other personnel assigned the same or similarly classified jobs.

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**Relations with others:**

Exceptionally well accepted  
Works well with others  
Gets along satisfactorily  
Has some difficulty  
Works poorly with others

**Judgment:**

Exceptionally mature  
Above average in making decisions  
Usually makes the right decision  
Often uses poor judgment  
Consistently uses bad judgment

**Ability to Learn:**

Learns very quickly  
Learns readily  
Average in learning  
Rather slow to learn  
Very slow to learn

**Attendance:**

Regular  
Irregular

**Attitude - Application to Work:**

Outstanding in enthusiasm  
Very interested and industrious  
Average in diligence and interest  
Somewhat indifferent  
Definitely not interested

**Dependability:**

Completely dependable  
Above average in dependability  
Usually dependable  
Sometimes careless  
Unreliable

**Quality of Work:**

Excellent  
Very good  
Average  
Below average  
Poor

**Punctuality:**

Regular  
Irregular

**Overall Performance:** Excellent / Above Average / Average / Below Average / Poor

**What are the intern's strongest assets?**

**What qualities and characteristics should the intern especially strive to improve?** (Please use the back of this page if necessary.)

**Supervisor's Signature** \_\_\_\_\_

Return to: Harrington Center, Colby-Sawyer College, 541 Main Street, New London, NH 03257; Fax-603-526-3010