FERPA (Family Educational Rights and Privacy Act) RELEASE FORM

Student Name: (please print)
_____________________________________________________________________________________________

Colby-Sawyer College releases information to students regarding their educational records including, but not limited to: grades earned and letters of academic status such as dean’s list, academic probation, suspension, and dismissal. Students are encouraged to share their grade information with their parents or guardians.

Under the regulations of FERPA, the college may disclose education records, without consent, to either parent if at least one of the parents has claimed the student as a dependent on the parent’s most recent tax return.

As defined for Internal Revenue Service purposes, I am:

☐ a dependent student  ☐ an independent student  (Independent students are not required to list parents/guardians, but may do so if they wish.)

Parents’ or Guardians’ Information: (Please print and list each individual separately)

Name: _______________________________________________________________________________________
Relationship: ________________________________________________________________________________

Name: _______________________________________________________________________________________
Relationship: ________________________________________________________________________________

By signing this form, you acknowledge that Colby-Sawyer College may provide to your parents or guardians information related to your educational records.

Colby-Sawyer policy requires dependent students to have at least one individual listed.

Student Signature: __________________________________________  Date: __________________________

(Refer to the following sections of college catalog for further information concerning FERPA: Release of Educational Records, Family Educational Rights and Privacy Act, and Directory Information Public Notice.)

Please submit to: Office of the Registrar, Colby-Sawyer College, 541 Main Street, New London, NH 03257  rev. 07-08